



## 2024 ST3 Obstetrics and Gynaecology National Self-Assessment Form

Listed below are the self-assessment questions that appear on the application form along with the possible responses to each question. Your responses to these self-assessment questions will determine your own score. You will need to provide evidence to substantiate your responses via the Self-Assessment portal (which is a different system to Oriol where you make the application); this evidence will be validated by a panel and used to derive your final validated score. You will be expected to upload evidence after you have submitted an application, in line with the timeline below.

Any lack of evidence, or lack of clarity provided by applicants will lead to an amendment of the score. It is the responsibility of the candidate to provide clear and unambiguous evidence for the process.

**If it is discovered that any response is false or misleading, evidence will be collected, and you may be referred to a Probity Panel.**

**We reserve the right to use anti-plagiarism software.**

Your evidence must be submitted to the portal between **10am (UK time) on Thursday 11<sup>th</sup> January 2024 and 10am (UK time) on Thursday 25<sup>th</sup> January 2024**. Please refer to the relevant section of the applicant guidance for details of the evidence required.

Please submit a separate PDF file for each of the Self-Assessment questions. Please note that applicants should upload all evidence for each question, this may include you uploading the same evidence used for a previous question, where permissible.

Please do not password protect any of your evidence upon upload.

The panel will only be able to assess the evidence you provide; they will not contact you to request additional evidence. You are therefore requested to provide all evidence in a clear format so that this can easily be identified and assessed.

The recruitment office is not able to advise you about which response you should select for any question. You must select the response you feel you will be able to justify to the panel, using the evidence you provide. Please note that no evidence can be submitted retrospectively. Evidence should **not** contain patient identifiable data.

**\*All time periods stated refer to Whole/Full Time Equivalent (WTE) of employment (excluding any periods of statutory leave). It is your responsibility to provide evidence via employment history uploaded to the evidence portal (not Oriol) to allow verifiers to establish where evidence is time period specific. Failure to supply clarity in this regard will result in an applied time period based on a Full Time working pattern up to the date of application opening.**

## Question 1 – Postgraduate Medical Qualifications

At the time of application opening (16 November 2023), do you have any university **awarded** qualifications other than an undergraduate medical degree?

Please do not score the same qualification in more than one domain. NB. Please refer to the Research domain question for PhD qualifications.

Responses:	Scores:
<ul style="list-style-type: none"><li>Masters qualification in relevant field e.g. Quality Improvement, Patient Safety, Leadership, Management, Ultrasound</li></ul>	5
<ul style="list-style-type: none"><li>Postgraduate diploma in relevant field e.g. Quality Improvement, Patient Safety, Leadership, Management, Ultrasound</li></ul>	4
<ul style="list-style-type: none"><li>UK primary postgraduate qualification e.g. MRCP Part 1, MCEM A (<b>excluding</b> MRCOG), Ultrasound</li></ul>	3
<ul style="list-style-type: none"><li>Postgraduate certificate in relevant field e.g. Quality Improvement, Patient Safety, Leadership, Management, Ultrasound</li></ul>	3
<ul style="list-style-type: none"><li>Diplomate of National Board or equivalent and/or none of the above</li></ul>	0

**Evidence:**

- Please provide your degree certificate. NB. Only fully completed qualifications with certificate or official letter of proof of outcome will be counted.

## Question 2 – Quality Improvement Projects (QiP)

At the time of application opening (16 November 2023), how many complete quality improvement projects (QIP) have **you undertaken** in the last 36 months (WTE)\* of employment (excluding any periods of statutory leave)? Evidence for no more than a total 2 QIP should be included.

NB. QiPs cannot be counted under Domain Question 6 - Presentations

Responses:	Scores:
<ul style="list-style-type: none"><li>2 QiPs (at least one presented nationally/internationally)</li></ul>	6
<ul style="list-style-type: none"><li>2 QIPs (at least one presented regionally)</li></ul>	5
<ul style="list-style-type: none"><li>2 QiPs (both presented locally)</li></ul>	4
<ul style="list-style-type: none"><li>1 QIP presented nationally/internationally</li></ul>	3
<ul style="list-style-type: none"><li>1 QIP (presented regionally)</li></ul>	2
<ul style="list-style-type: none"><li>1 QIP (presented locally)</li></ul>	1
<ul style="list-style-type: none"><li>None</li></ul>	0

**Evidence:**

- For each QIP please provide a summary (e.g. PowerPoint presentation) –including:
  - QIP details
  - Action plan
  - Evaluations/re-audit/assessment to quantify impact of intervention, led by yourself.
  - Dates QIP undertaken
  - Clear evidence of where/when it was presented and the intended audience (ie. local/regional/national/international) eg. Official Conference/meeting agenda
- Please evidence **your** involvement in each QIP e.g. email acknowledgement of registration of QIP with Clinical Governance team or response from QIP lead and/or written signed confirmation on letter headed paper from Educational Supervisor or QiP Lead for local, regional, national or international change.
- Please ensure you have provided a copy of your employment history if you have undertaken any periods of less than full time employment and/or statutory sickness and/or have any employment gaps.

### Question 3 - Research

At the time of application opening (16 November 2023), have you been involved in any research?

Responses:	Scores:
<ul style="list-style-type: none"><li>• Completion of a PhD with original research</li></ul>	6
<ul style="list-style-type: none"><li>• Significant involvement in research (e.g. two-year MD with original research) <b>OR</b> PhD awaiting submission with first author publication</li></ul>	5
<ul style="list-style-type: none"><li>• I have had personal and direct involvement of leading a postgraduate research project</li></ul>	4
<ul style="list-style-type: none"><li>• I have had ongoing commitment to research as a co-investigator <b>OR</b> recruited a significant number of patients during the period of study</li></ul>	3
<ul style="list-style-type: none"><li>• I have been involved with recruitment of participants to research projects <b>and</b> hold certified Good Clinical Practice (GCP) <b>OR</b> assisted with data collection <b>and</b> hold certified Good Clinical Practice (GCP)</li></ul>	2
<ul style="list-style-type: none"><li>• I have been involved with recruitment of participants to research projects</li></ul>	1
<ul style="list-style-type: none"><li>• MD linked to primary Medical qualification</li></ul>	0
<ul style="list-style-type: none"><li>• I have not participated in research</li></ul>	0

#### Evidence:

- PhD certificate, if applicable
- PhD/MD and other higher degrees: must be awarded to get full marks (i.e. completed, examined and results awarded)
- Signed headed letter from research supervisor/project sponsor confirming your role in the research project **and** copy of research project summary/abstract
- Research to be evidenced by degree or publications which are first author, if applicable
- If applicable, evidence your MD is **not** part of a standard training programme, i.e. acquired subsequent to gaining MBBBS or equivalent
- GCP (Good Clinical Practice) certificate

## Question 4 - Teaching

At the time of application opening (16 November 2023), please select the statement that best describes your experience in formal teaching events?

Please note a teaching session should be for a minimum of 30 mins. Clinical supervision should not be included.

Responses:	Scores:
<ul style="list-style-type: none"><li>I have a higher degree in Medical education (e.g. Masters/PhD)</li></ul>	4
<ul style="list-style-type: none"><li>I have made a major contribution to a local/regional/national teaching programme including organising a programme</li></ul>	3
<ul style="list-style-type: none"><li>I am involved in organising a multi disciplinary teaching programme e.g. PROMPT</li></ul>	3
<ul style="list-style-type: none"><li>I have attended a Train the Trainers course, Generic Instructors course (GIC) or equivalent</li></ul>	2
<ul style="list-style-type: none"><li>I have carried out informal teaching of colleagues (including nurses and medical students)</li></ul>	1
<ul style="list-style-type: none"><li>I have not contributed to teaching</li></ul>	0

### Evidence:

- Please provide evaluation from teaching events which should include the date, time and target audience.
- Signed headed letter confirming involvement in a teaching programme
- Overview of lectures delivered, and feedback received – if you do not provide this, your score will be amended to informal teaching
- Evidence of course attendance/completion/certification, as applicable
- Do not include presenting a QiP project as teaching, nor presenting own research etc. at a meeting
- Please supply any supporting qualification/course certificates
- If applicable, evidence your MD is **not** part of a standard training programme, i.e. acquired subsequent to gaining MBBBS or equivalent

### Question 5 – Academic Publications

Have you achieved any publications within the last 60 months (WTE)\* prior to 16 November 2023? This excludes posters and published abstracts. NB. Posters may be counted under the Presentations and Poster Presentations domain category (Q6).

Select the highest scoring option applicable.

<b>Responses:</b>	<b>Scores:</b>
<ul style="list-style-type: none"><li>I am first author in more than one peer-reviewed publication as a postgraduate, <b>OR</b> sole author of several book chapters</li></ul>	5
<ul style="list-style-type: none"><li>I am first author on one peer-reviewed publication as a postgraduate, <b>OR</b> sole author of a book chapter</li></ul>	4
<ul style="list-style-type: none"><li>I am co-author in more than one peer-reviewed publication as a postgraduate, <b>OR</b> co-author of a book chapter</li></ul>	3
<ul style="list-style-type: none"><li>I am co-author in one peer-reviewed publication as a postgraduate <b>OR</b> I am an author of an undergraduate publication</li></ul>	2
<ul style="list-style-type: none"><li>I have published one or more abstracts or articles (including e-publications) <b>OR</b> I have published a letter</li></ul>	1
<ul style="list-style-type: none"><li>I have not published anything</li></ul>	0

#### **Evidence:**

- For each publication, please include a screenshot or pdf copy of the publication or the acceptance letter from the relevant journal.
- Do not include publication of a poster or an oral presentation abstract as these will not be counted as evidence.
- Un-submitted, or submitted but not yet accepted evidence cannot be counted.
- Please ensure you have provided a copy of your employment history if you have undertaken any periods of less than full time employment and/or statutory sickness and/or have any employment gaps.

## Question 6 – Presentations and Poster Presentations

At the time of application opening (16 November 2023), have you given an oral and/or poster presentation within the last 36 months (WTE)\*?

Select the highest scoring option applicable.

NB. QiP presentations can only be counted under Domain 2 - QiP and **CANNOT** be counted in this Domain.

Responses:	Scores:
<ul style="list-style-type: none"><li>I have presented at a regional, national or international meeting</li></ul>	5
<ul style="list-style-type: none"><li>I have presented at a local meeting on more than one occasion</li></ul>	3
<ul style="list-style-type: none"><li>I have made a local/departmental presentation</li></ul>	1
<ul style="list-style-type: none"><li>I have made no presentations nor shown any posters</li></ul>	0

### Evidence:

- Please provide a copy of the relevant page or digital screenshot of the meeting programme(s) naming you as a presenter. NB. If claiming for regional/national/international credit it must be clear from evidence provided that it is not a local meeting. It is not the location of the meeting but the audience and organizing body, e.g. A national meeting would be organized by a national body, a regional meeting implies a meeting of a regional organization both of which could be held at the local Trust/hospital where you were working at the time.
- Please provide a copy of the presentation material, i.e. Presentation slides/poster
- This can include cancelled events (due to the pandemic) at which you had been invited to speak. Please provide notice of cancellation together with speaker programme as evidence, or original event confirmation acceptance letter/email.
- Please ensure you have provided a copy of your employment history if you have undertaken any periods of less than full time employment and/or statutory sickness and/or have any employment gaps.